Budget Proposal Template — Structure Your Request

A structured template for putting together a budget proposal at work — the cost, the justification and the expected return, laid out clearly for whoever needs to approve it.

What to include

- What you're requesting and the total cost
- Why it's needed — the problem it solves
- Expected benefit or return (time saved, revenue, risk reduced)
- Timeline for spending it

Free printable from Petal & Paper — https://247printables.com