



Petal & Paper

YOUR FREE PRINTABLE

Weekly work priorities planner



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W E E K L Y P R I O R I T I E S

work planner

Week of · _____

The 3 big things this week (big rocks) · 1. ____ 2. ____ 3. ____

Monday focus · ____ **Tuesday:** ____

Wednesday focus · ____ **Thursday:** ____

Friday focus · ____ + week wrap-up review

Protect deep work time · When: ____ Block calendar: ☐
Notifications off: ☐

Delegate / defer / drop · _____

P L A N T H E B I G R O C K S F I R S T · T H E
S M A L L S T U F F F I L L S T H E G A P S

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