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Teacher weekly planning sheet



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TEACHER PLANNER

weekly planning

Monday / Tuesday

Mon AM: ____ Mon PM: ____
Tue AM: ____ Tue PM: ____
Key focus / objectives: ____
Resources to prep: ____

Friday + the week

Fri AM: ____ Fri PM: ____
Marking to do: ____
Meetings / duties / clubs: ____
Parent contact / admin: ____

Wednesday / Thursday

Wed AM: ____ Wed PM: ____
Thu AM: ____ Thu PM: ____
Assessments / deadlines: ____
Resources to prep: ____

Don't forget

Reminders: _____
Things to chase up: ____
Celebrate this week: ____
Prep for next week: ____