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Retirement farewell speech notes



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F A R E W E L L S P E E C H

retirement speech

For · _____ **Years of service:** _____

Opening (your relationship / how you know them) ·

What they contributed (specific example) ·

What they will be remembered for ·

What they are looking forward to ·

Closing toast · Please raise a glass to _____

Timing · Target: 3–4 minutes Practice: ☐

H E R E ' S T O T H E N E X T C H A P T E R —
Y O U ' V E E A R N E D E V E R Y S E C O N D O F I T

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