



Petal & Paper

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Monthly receipt and expense tracker



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E X P E N S E T R A C K E R

receipt log

Month · ____ **Tax year:** ____ **Business name/type:** ____

Receipt 1 · **Date:** ____ **Item:** ____ **Category:** ____ **Amount:** £ ____

Receipt 2 · **Date:** ____ **Item:** ____ **Category:** ____ **Amount:** £ ____

Receipt 3 · **Date:** ____ **Item:** ____ **Category:** ____ **Amount:** £ ____

Receipt 4 · **Date:** ____ **Item:** ____ **Category:** ____ **Amount:** £ ____

Receipt saved (photo/physical) · ☐☐☐☐ (HMRC requires 5 years)

Monthly totals · **Equipment:** £ ____ **Travel:** £ ____ **Other:** £ ____
Total: £ ____

K E E P E V E R Y R E C E I P T · H M R C W I L L A S K
F O R T H E M

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