



Petal & Paper

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Business mileage log



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B U S I N E S S M I L E A G E

mileage log

HMRC approved mileage rates 2025/26

Cars and vans: 45p per mile (first 10,000 miles), 25p after

Motorcycles: 24p per mile

Bicycles: 20p per mile

Keep this log — HMRC can request up to 6 years of records

Week 1

Date: ____ From: ____ To: ____
Purpose: ____ Miles: ____ Claim: £____

Date: ____ From: ____ To: ____
Purpose: ____ Miles: ____ Claim: £____

Date: ____ From: ____ To: ____
Purpose: ____ Miles: ____ Claim: £____

Date: ____ From: ____ To: ____
Purpose: ____ Miles: ____ Claim: £____

Week 1 total: ____ miles Claim: £____

Week 2

Date: ____ From: ____ To: ____
Miles: ____ Claim: £____

Date: ____ From: ____ To: ____
Miles: ____ Claim: £____

Date: ____ From: ____ To: ____
Miles: ____ Claim: £____

Week 2 total: ____ miles Claim: £____

Monthly summary

Month: ____ Total business miles: ____

Cumulative total this year: ____ (above/below 10,000: ____)

Claim at 45p: £____ or claim at 25p: £____ Total: £____

Add to self-assessment: ☐