



Petal & Paper

YOUR FREE PRINTABLE

Hen party planning checklist



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H E N P A R T Y 

planning checklist

First decisions

Check dates with the bride: ☐
Budget per person agreed: £____
Guest list (check with bride): ____ people
Day trip ☐ Weekend ☐ Night out ☐ Destination:

The details

Collect money from everyone: £____ each
Decorations / sashes / props: ☐
Bride's preferences respected (no surprises
she'd hate): ☐
Group chat set up (without the bride if
surprise): ☐

Booking

Accommodation booked: ☐ Deposit collected:
☐
Main activity booked: ____
Restaurant / meal booked: ☐
Transport sorted: ☐

On the day

Itinerary shared with group: ☐
Emergency contacts noted: ☐
Camera / photos assigned: ☐
Make sure the bride has the best time: ☐