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Project budget proposal template



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P R O J E C T B U D G E T

budget proposal

Project · _____ **Client:** ____ **Date:** ____

People costs · **Role:** ____ **Days:** ____ **Rate:** £____ **Total:** £____

External costs · **Supplier:** _____ **Cost:** £____

Technology / tools · _____ **Cost:** £____

Travel and expenses · £____

Subtotal · £____ **Contingency** (____%): £____

Total budget requested · £____ **Approval needed from:** ____ **By:**

A C L E A R B U D G E T W I N S M O R E
A P P R O V A L S T H A N A N O P T I M I S T I C O N E

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